



Nidhi Mathur &lt;nidhi.mathur@jaipuria.edu.in&gt;

**PAT TEAM- 2018-19**

1 message

**Sanandi Chopra** <sanandi@jaipuria.edu.in>

Thu, Aug 30, 2018 at 10:07 AM

To: aman jha <amanjha3038@gmail.com>, amitchaudhary0444@gmail.com, Anirudh Patel <anirudhpatel16@gmail.com>, Annu Raman <annuraman07@gmail.com>, Anurag Shukla <shuklaanurag9004@gmail.com>, Anushka Pandey <anushkapandey1414@gmail.com>, avneetk181@gmail.com, ayushishaluverma1996@gmail.com, dpkjha2468@gmail.com, deepali kushwaha <deepali.ksh@gmail.com>, devendra thakur <devendrathakur2225@gmail.com>, Diksha Pandey <123dikshapandey@gmail.com>, diksha singh <dikshasingh2223@gmail.com>, DIVYAKSHI SANT <divyakshisingh39@gmail.com>, Gaurav Jain <gauravpaatni1995@gmail.com>, prataphemat007@gmail.com, Himanshi Gupta <himanshigupta0511@gmail.com>, Jaya Sharma <jaya5.14sharma@gmail.com>, shivani gupta <shivanipapa1@gmail.com>, krishna sharma <Krishnashrm@gmail.com>, srivastavaayushi07@gmail.com, Ishanka Dimri <ishankadimri@gmail.com>, Kajal Pandey <kpkajal1997kajal@gmail.com>, Kunal Pandey <kunal0702@gmail.com>, Khushboo Sehrawat <khushboosehrawat9@gmail.com>, Mihir sharma <sharmamihir85@gmail.com>, mohdc7172@gmail.com, neha bansal <neha1995bansal@gmail.com>, pallavisaxena1122@gmail.com, Payal Bhatia <poonambhatia654@gmail.com>, rktpooja830@gmail.com, PRAGATI GUPTA <gupta.010696@gmail.com>, Prakash Kumar Singh <prakashjaipurian75@gmail.com>, pranshurawat73@gmail.com, premthakur8292@gmail.com, priya singh <singh32priya@gmail.com>, RAHUL RAJ <rahul01jbb@gmail.com>, rana singh <rana.singh825@gmail.com>, rasigpt9@gmail.com, Ripunjoy Gogoi <ripunjoygogoi91@gmail.com>, RISHABH BAJPAI <bkrishabh104@gmail.com>, Sartha Kohli <sartha986@gmail.com>, Shahid Khan <khan08669@gmail.com>, shankar sharan <shankarsharan7054@gmail.com>, Shivam Jaiswal <shivam.sj6@gmail.com>, Shivank Tyagi <tyagishivank95@gmail.com>, shubhi9717goyal@gmail.com, shweta4141@gmail.com, bunnysimran030@gmail.com, srikrishnasharmas@gmail.com, sumit kundu <kundusumit111@gmail.com>, tr63247@gmail.com, tarun gosain <Gosaintarun93@gmail.com>, Varsha Vishwakarma <varshavishwakarma9210@gmail.com>, varshayadav11730@gmail.com, vikas singh <vikassingh09091995@gmail.com>, Vikrant singh <svikrant908@gmail.com>, rai.vishalvatsh@gmail.com, Yatin Sharma <yatinsharma31092@gmail.com>, Swati Verma <vermaswati809@yahoo.com>, "Dania@J" <daniajunaid1996@gmail.com>, "Archit@J" <archit1694trivedi@gmail.com>, "Mohit@J" <vmohit039@gmail.com>, "Anubhav@J" <anubhav.mishra93@gmail.com>, "Aditya@J" <aditya8860964762@gmail.com>, "Rishab@J" <rishabhdwakar198@gmail.com>, "Deepak@J" <deepakg1987@gmail.com>, Nishu Kumari <knishu09@gmail.com>, "Saurabh@J" <shuklasaurabh592@gmail.com>, "Shipra@J" <shipra.1010@gmail.com>, "Rahul@J" <rajputrahulsingh1995@gmail.com>, Vishakha Gupta <vishakhagupta061295@gmail.com>, "Shubham@J" <shubhamkumar694@gmail.com>, "Neeti@J" <gneeti337@gmail.com>, "Sandeep Kumar@J" <ishaanchauhan71@gmail.com>, "Anjali Chaudhary@J" <anjaliclaudhary089@gmail.com>, "Ojasvani@J" <ojasveni24@gmail.com>, "Utkarsh@J" <utkarshsrivastava413@gmail.com>, Soudip Bhaduri <soudipbhaduri@yahoo.com>, "Mansi Gupta@J" <guptamansi53@gmail.com>, Ayushi Aeran <ayushiaeran@gmail.com>, Kumari Mamta <mamta.khushi95@gmail.com>, "Palak@J" <palaksinha826@gmail.com>, "Aishwarya Pahwa@J" <rajiv.arti1992@gmail.com>, "Saba@J" <sabaparveenkhan1004@gmail.com>, "Richa@J" <richatiwari.richu9@gmail.com>, "Prakash@J" <singhprakash048@gmail.com>, "Praveen@J" <sharma123coolabc@gmail.com>, "Shashank@J" <sss261195@gmail.com>, "Nilesh@J" <nilesh.shrivastava20@gmail.com>, "Faraz@J" <farazz.ahmad@gmail.com>, Abhishek Kumar <abhi80511@gmail.com>, "Diksha@J" <kharediksha73@gmail.com>, "Pragati Rani@J" <pragati1695@gmail.com>, "Sashi@J" <rsb47102@gmail.com>, "Vaishali@J" <vaishalisharma5912@gmail.com>, "Aishwarya d@J" <sharmashreya986@gmail.com>, "Ashi@J" <ashigoel96@gmail.com>, "Mansi Srivastava@J" <srimansi17@gmail.com>, "Shubham Kumar@J" <shubham@sampann.org.in>, aishwaryadwivedi704@gmail.com, "Karan@J" <karannegi282@gmail.com>, "Vishal@J" <garg2765@gmail.com>, "Nisha@J" <vanshika102@gmail.com>, "Pragati Tyagi@J" <pragati123tyagi@gmail.com>, "Ritul@J" <ritulaeran@gmail.com>, "Aishwarya@J" <aishwaryaalbd986@gmail.com>, "Akash@J" <akashsrivastava300.as@gmail.com>, "Shubham Jha@J" <shubham0977845@gmail.com>, "Niharika@J" <niharikabhol443@gmail.com>, "Heena@J" <heenadua215@gmail.com>, "Sakshi@J" <singhsakshi2112@gmail.com>, "Ekta@J" <ekta.sahu76@gmail.com>, "Komal@J" <komaljainchanda14@gmail.com>, "Sumiti@J" <sumitimodirs@gmail.com>, "Anjali@J" <anjalisingh67@gmail.com>, "Luv@J" <luvlavies@gmail.com>, "Ranjan@J" <ranjanacs25@gmail.com>, "Jyoti@J" <jsjyotisharma445@gmail.com>, Aakanshapundir112@gmail.com, Aanchal Gautam <aanchalgautam700@gmail.com>, Abhishek Sharma <abhi25251@gmail.com>, Aditya Dutta <adityadutta99@gmail.com>, Akanksha Goswami <goswamiakanksha1992@gmail.com>, Amardeep Singh <amardeeps694@gmail.com>, anjali prabha <anjali.prba@gmail.com>, ANKUR TYAGI #SHOW <ankur19.bba@gmail.com>, Anshul Gupta <gupta.aman915@gmail.com>, krishnashrm20@gamil.com, Anushka Sharma <anushkaksharma1444@gmail.com>, AparnaRajeev Sharma <arajeevsharma1702@gmail.com>, arpit rastogi <arpitrastogi40@gmail.com>, ashish gupta <ashishguptace07@gmail.com>, awanindra rai <awanishrai0@gmail.com>, srivastavaayushi07@gamil.com, bhavyasrivastava1008@gmail.com, Deepmala singh <singhdeepmala54@gmail.com>, dishank mishra <dishank.mishra44@gmail.com>, Divyanshu Jain <jdivyanshu123@gmail.com>, chavi verma <gora4444verma@gmail.com>, huda khan <hudakhan020@gmail.com>, ishankadimri@gamil.com, amjayash@gmail.com, jyoti tyagi 1116@gmail.com, Kashish Papeja <kashish.papeja@gmail.com>

In charge  
Quality Assurance Cell

kirtypreyashi@gmail.com, Loveneet Soni <loveneetsoni@gmail.com>, mirinbobb1994@gmail.com, nishant verma <verma.nishant94@gmail.com>, paras bishnoi <parasbishnoi077@gmail.com>, Pradeep Mishra <pkm88515@gmail.com>, Prajwal Tiwari <tiwariprajwal4@gmail.com>, Prashant Tiwari <prasshannt073@gmail.com>, chaudharypriya067@gmail.com, singhpiu103@gmail.com, pscoolpriya96@gmail.com, rajat agrawal <Rajattheking15412@gmail.com>, rashikashukla2207@gmail.com, Rishabh Dixit <rishabhdixit605@gmail.com>, Rishav Vhasist <rishav.vhasist@gmail.com>, rohitttttt05@gmail.com, Sakshi Mishra <sakshimishra2219@gmail.com>, tomarsakshi740@gmail.com, saumya srivastava <ampapakipari@gmail.com>, shashank96rai@gmail.com, Shifali Gupta <guptashifali96@gmail.com>, shikha yadav <shikhayadav733@gmail.com>, shivanipapa1@gmsil.com, sonalmonga12@gamil.com, subhamrrastogi1996@gmail.com, Sushant Thakural <sushant.thakural@gmail.com>, tejasvitomar29@gmail.com, utkarsh singh <utkarsh11n@gmail.com>, Vikram Tomar <vikramtomar.hps@gmail.com>, gupta18shivani@gmail.com, krishna sharma <Krishnashrm20@gmail.com>, Shweta <shweta4141@gmail.com>, sagar arora <sagararora123456@gmail.com>, "SSC, BANK, RAILWAYS ONLINE STUDY" <srikrishna15sharmas@gmail.com>, hemant pratap <prataphemant007@gmail.com>, shipra.10b@gmail.com, Monika Attri <monika.attri@jaipuria.edu.in>, ashwani varshney <ashwanivarshney@gmail.com>, Nidhi Mathur <nidhi.mathur@jaipuria.edu.in>, Ajay Tripathi <ajayinvns@gmail.com>, Abhilasha S Upadhyaya <abhilasha@jaipuria.edu.in>, avneet kaur <avni.kaur@gmail.com>, teena chaudhary <teena.nain@gmail.com>, I B Singh <indra@jaipuria.edu.in>, Ms Sunita Chowdhury <sunita@jaipuria.edu.in>, Anubha@jaipuria.edu.in, neelu@jaipuria.edu.in, rashmi.maini@jaipuria.edu.in  
Cc: Daviender Narang <nardav@gmail.com>

Dear All

**Following are the names of the PAT TEAM 2018-19:**

1. Sri Krishna
2. Anjali Chaudhary
3. Aniruddh
4. Shifali Gupta
5. Ayushi Aeran
6. Ishanka
7. Neeti
8. Akansha Sharma

Congratulations on the wonderful opportunity attained by you!!

**Following are the roles and responsibilities of PAT TEAM:**

1. Ensuring 100% attendance for self and for the classmates also.
2. Collection and depositing the resumes.
3. Cross-checking the nomination that will be collected by me for the companies.
4. Checking the presence as well as attendance during all the On-Campus and Off-Campus Processes.
5. Data collection as per the requirement of the company.
6. Constantly checking the presence of students in EEP and Wordsworth.
7. Constantly looking at the grooming part before the company comes as well as during the semester.
8. Ensuring the presence of nominated students on the day of the process.
9. Confirming the room/boardroom set up before the arrival of the company, maintenance of GD Tags.
10. Overall Coordination of all the placement related activities.

**Sanandi Sachdeva**

Assistant Professor



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**Jaipuria Institute of Management**

Block A, Gate No-2, Shakti Khand  
IV  
Indirapuram, Ghaziabad-201014  
(U.P.)

T: (+91)120-4550100

M: +91 9650109730

E: sanandi@jaipuria.edu.in

Internal Quality Assurance Cell  
Jaipuria Institute of Management  
Indirapuram, Ghaziabad

In-charge  
Internal Quality Assurance