

**JAIPURIA INSTITUTE OF MANAGEMENT
INDIRAPURAM (GHAZIABAD)**

(Affiliated to Dr. A P J Abdul Kalam Technical University, Lucknow)

RESEARCH POLICY

JAIPURIA INSTITUTE OF MANAGEMENT

1.0 Research Policy

The objective of the research policy is to induct a research environment in the institute and motivate the faculty to initiate research work through an incentive policy. The aim of the research policy is to enhance the intellectual capital of the institute with quality research publications

1.1 Research Committee

A research committee should be formulated comprising of following

Chairman: Director

Member: Dean Academics

Member: Dean Student Welfare

Member: one senior Faculty

1.2 Research Corpus

A research corpus of Rs 5, 00,000 (per year) is to be constituted to fund the different research activities in the institute. This corpus is subject to revision as per the need & requirement of intellectual work.

2.0 Scope of the policy

This policy covers all permanent faculty members of the Institute.

The scope of the policy in particular covers:

- The research related activities, in addition to the teaching, including research publication in reputed refereed international and national journals with impact factor.
- Research related activities with regard to pedagogical innovations being followed in global management institutes.
- Books, monographs for publication by International and National publishers of repute.
- Participation and completion of Faculty development programme and workshop in institute of International / National repute.
- Faculty research through PhD registration and completion.
- Consultancy projects sponsored by Government & Private, Industrial and other organizations.

3.0 Details of the research Incentive policy

3.1 Research Publication

3.1.1 The research paper for research incentive should be considered only when the publication is published in hard copy or in electronic form in a Scopus indexed journal with an impact factor.

3.1.2 The faculty will be paid the following incentives based on the impact factor of the journal in which the research work is published.

S.No.	Impact Factor	Incentive in Rs.
1	0.750 and above	11,000
2	0.500 to 0.749	8,000
3	0.250 to 0.499	5,000

3.1.3 Maximum of two research paper in an academic year shall be considered for research incentive.

3.1.4 The faculty applying for incentive must be the first author in the research paper. If the publication is joint and both the faculty are from JIM, the incentive will be shared equally in case of joint publication. If the publication is done jointly by Faculty and student, only faculty is entitled to claim the incentive.

3.1.5 On line date is to be considered as date of publication. Faculty members should also submit a "Self-Declaration" stating that publication fee was not paid to the Journal. It is the responsibility of the faculty member to produce evidence of having published paper in the refereed journal and the impact factor of the journal. He has to produce a printed copy of the SCOPUS or other evidence duly attested by Dean.

3.2 Publication of Book

Faculty members who have taken efforts to write and publish books or monographs are entitled to incentive as indicated below.

Details	Published By	Incentive in Rs.
Full book	International publisher	15,000
Full book	National publisher with ISBN / ISSN number	10,000
Edited Volume of book with articles or chapters	International Publisher	8,000
Edited Volume of book with articles or chapters with ISBN / ISSN number	National level publisher	5,000

The quality of publication under consideration will be decided by the Research committee for incentives.

3.3 paper presentation in conference

3.3.1 Presentation of research paper in India

3.3.1.1 The faculty would be allowed On Duty leave, Registration fee and travel allowance or Rupees 10,000 whichever is less. The International/ National conference must be of repute (viz IEEE/springer/Wiley/IPC etc.) and the hosting institute should be institutes of repute IIMs/IITs/ Central Universities/Deemed universities of repute.

3.3.1.2 Each faculty can present research paper in conferences of repute twice in an academic year with financial assistance. However financial assistance would be limited to Rs.10, 000 in one academic session under this head. It is mandatory to make presentation of the research paper personally.

3.3.1.3 For paper presentation maximum one week On Duty leave is allowed to faculty during the lean period. Maximum 2 days duty leave is allowed during the academic year (extended duty leave may be allowed during the ongoing semester subject to availability of substitution teacher & sharing of subject load).

3.3.2 Paper presentation in Conference abroad

3.3.2.1 The funding for paper presentation abroad can be considered through research corpus. The funding can be considered for conference of international repute on case to case basis as per the recommendations by the research committee to a maximum limit of Rs.1,00,000. The faculty should also approach AICTE or other government funding agencies for the same.

3.3.2.2 The sanction of the amount will be on case to case basis and adjudged by the panel members of the research committee. The duty leaves will be sanctioned as per the rules of the institution.

3.4 For attending Workshop/ Faculty development Programme

3.4.1 The faculty would be allowed On Duty leave, Registration fee and travel allowance or Rupees 10,000 whichever is less in one academic session under this head. The FDP/ Workshop organizing institute should be institutes of repute IIMs/IITs/Universities/Deemed universities etc.

3.4.2 A maximum two week On Duty leave is allowed to faculty during the lean period in a year. Maximum 3 days duty leave is allowed during the academic session. In case the FDP extends more than two week the leaves will be sanctioned on case to case basis. (extended duty leave may be allowed during the ongoing semester subject to availability of substitution teacher & sharing of subject load).

3.4.3 The faculty should complete at least one 7 days FDP to be considered for due credit in appraisal. The faculty will have to produce the certificate of completion for the same. Certification courses recognised as FDP by AICTE will also be considered for the same.

3.5 PhD registration and completion

3.5.1 The faculty will be allowed on duty leave for attending PhD Viva/ RDC meeting in the university.

3.5.2 The faculty completing PhD will be considered for a one-time incentive of Rs 20,000 in the academic year of completion. The PhD should be completed in desired time period (Maximum 4-5 Years).

3.6 Undertaking Consultancy/ Funding Projects

3.6.1 If there is a substantial contribution by the faculty member in the consultancy project and no resources of the Institute (like laboratory, computer, software etc. utilized), the members involved in the consultancy project will take 60% of the total value of the consultancy amount received and 40% will go to the Institute.

3.6.2 If the resource of the Institute such as laboratory facilities, computing facilities, drafting and other facilities are utilized in the consultancy project, the share of the Institute will be 50% of the total consultancy amount received and 50% will go to the faculty and other staff involved in the consultancy work.

3.7 Attending Academic events of National Repute

3.7.1 The faculty attending events which are of national repute organised by FICCI, PHD chamber of commerce, CII and similar organisations will be allowed on duty leave plus travelling allowance and the reimbursement of participation fee (Actual basis) paid for the event (subject to prior approval of director).

3.7.2 The participation in such events will be considered as workshop/ Conference.

3.8 PhD Guidance and Supervision

The faculty supervising PhD scholars from reputed university will be given due credits in appraisal whereas the PhD completion should be in desired time period.

4.0 Period of Reckoning and Payment of Incentive

The Academic year is the period for calculating the research incentive earned by a faculty member that is, from 1st April of the previous year to the 31st March of the current year. At the end of every academic year, the total incentive earned by a faculty member will be calculated based upon the evidence produced and the incentive payable to the faculty member will be arrived at and disbursed.

5.0 OTHER CONDITIONS / GUIDELINES

5.1 All request applications should be routed through chairman research committee processed and will be sanctioned only after final approval by the director.

5.2 The application form dully filled should be submitted in prescribed format for this purpose and countersigned by the Dean of the Institution.

5.3 As this policy is encouraging initiative for making research environment, the criteria and modalities may be amended in future as per the requirement of the Institute.